

**Agenda for NOvA Working Group Meeting
2:00 pm September 7, 2005
Snake Pit**

- 1) Feedback on interchanges between the Directorate and OHEP [Mont]
- 2) NOvA Progress Report [John Cooper]
- 3) Ash River & Orr-Buyck Site Visits [Steve Dixon]
- 4) Review NOvA Timeline [Ed Temple]
- 5) Status on Preparation of Project Documents [Ron Ray]
- 6) Presentation on Value Engineering [Ed Crumpley]
- 7) Status of Action Items [John Cooper]
 - a) Provide paper describing the 2nd site (Orr-Buyck Rd) [Marshak]
 - b) Kesich emailed Jon Cooper DOE and John Cooper recapping his interpretation of their discussion and requesting concurrence. Still waiting for a response. [Kesich, Webster]
 - c) EAW Contractor awarded PO. Report on schedule for performing work. [Cooper]
 - d) Continue development of WBS.
 - e) Directorate to formally appoint NOvA Project Manager and concur with Deputy. [Montgomery]
 - f) NOvA/PPD Division Office to Plan, Schedule and move NOvA Project Office to 13NW. [Strait/Crisler & Cooper]
 - g) Staff administrative support person to support NOvA Project Office. [Strait & Phillips]
 - h) Try to resolve how to handle funding options issue for the construction of the far site by the Oct/Nov timeframe [Cooper, Montgomery]
 - i) Need feedback to/ (from?) Marvin Marshak on what kind of guarantee U of MN would want related to the far site construction if they proceed with their own \$\$ [Marshak, Cooper]
 - j) Report on usability of NOvA's Document Database for Collaborators accessing information from reviews (talks, etc.) [Cooper]
 - k) Need process/letters(?) to formally appoint L2 managers for R&D phase [Cooper]
 - l) Continue developing documentation for acquisition strategy [Cooper/Ray with Lutha/Procario and FNAL procurement]
 - m) NOvA Working Group Meeting participants to send to Mont suggested membership for NOvA PMG. [All]
 - n) NOvA to supply Procurement the weighting of the criteria for evaluating bids for the 16 cell extrusion tooling. [Cooper]
 - o) Discuss with Stan Wojcicki the potential for pursuing funding from NSF for NOvA. [Mont]